

WTD MOBILE WORKERS WEEKLY RECORDED HOURS

DRIVERS NAME: _____

DAY/ CLIENT	DATE	START TIME	FINISH TIME	TOTAL HOURS	BREAK	SUB TOTAL HOURS	LESS POA	TOTAL DAILY HOURS WORKED
SUNDAY Client:								
MONDAY Client:								
TUESDAY Client:								
WEDNESDAY Client:								
THURSDAY Client:								
FRIDAY Client:								
SATURDAY Client:								

PERIODS OF AVAILABILITY
Key example:

Double manning, accompanying train/ ferry crossing.

Waiting for someone else to load/ unload.

Delays at Customer Premises.


Delay driver departure.


Vehicle breakdown.


Total hours


Total weekly POA

Total hours Worked

Rest 

Driving/ other Work 

P.O.A. 

Driving 

EMPLOYEE DECLARATION
Please complete either A or B and return this declaration to our office.

Declaration A
In order to comply with the provisions of the Road Transport Regulations, I can confirm that I am not currently engaged in any work commitments other than my employment with **Grafters Recruit Ltd.**
I will formally advise the above if this changes and if I work for anyone else in the future, whatever the nature of that work may be.

Signed: _____

Print name: _____

Date: _____

Declaration B
In order to comply with the provisions of the Road Transport Regulations, I confirm that I currently have work commitments as follows:
Name of Employer: _____
Contract name: _____
Address: _____
Phone Number: _____
Nature of Business: _____
Nature of my work: _____
Expected number of hours to be worked each week: _____

Signed: _____

Print name: _____

Date: _____

OFFICE USE:
Logged

Week #