

grafters
recruit ltd

Delivering **Quality** Staffing Solutions



An Introduction to the **Driving**
and **Industrial** Recruitment Specialists



recruitment shouldn't be
puzzling



a brief background



A privately owned company, Grafters Recruit Ltd specialises in the recruitment and supply of HGV Drivers and Industrial staff across South East England. Our business has developed over the years enabling Grafters to offer the most cost effective and flexible workforce solution possible.

Grafters consultants have a wealth of experience within the Logistics and Recruitment industry and are fully committed and dedicated to delivering an unbeatable service to our clients. This is backed up by our 24 hour on call service; provided by the same consultants our clients deal with day-to-day ensuring you can always contact someone who is knowledgeable about your requirements.

As a company Grafters prides itself on developing long term relationships with its clients helped by the tailor made service we provide. Ensuring we cater to our clients every need.

professional standards

- Member of the Recruitment and Employment Confederation
- FTA Member
- Employment Liability Insurance £10,000,000
- Public Liability Insurance £10,000,000
- Professional Indemnity £2,000,000
- Products Liability £5,000,000
- de Poel "Gold Standard" Agency
- Drivers Negligence Insurance (Subject to T&Cs).

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Grafters Recruit is an Approved Panel Agency for de Poel which are the UK's number one purchaser of temporary agency labour. Our Gold Standard accreditation is testament of our high quality service and recognition of client satisfaction.



why use an agency?



Advertising, Holiday Pay and Employers National Insurance are all costs involved with taking on a new full time member of staff and with the current economic climate it is not always possible to justify taking on a full time employee.

Grafters Recruit only charge an hourly rate (+vat) so no longer will you have to pay workers to stand around during quiet periods, it is simply job and finish.

The hourly rate not only covers the cost of the labour but also the vetting procedures and around the clock service Grafters provides.

Whilst most companies will use agencies to help cover holiday and peak periods it can also be an efficient and cost effective way of recruiting full time staff.

what grafters can do for the client?

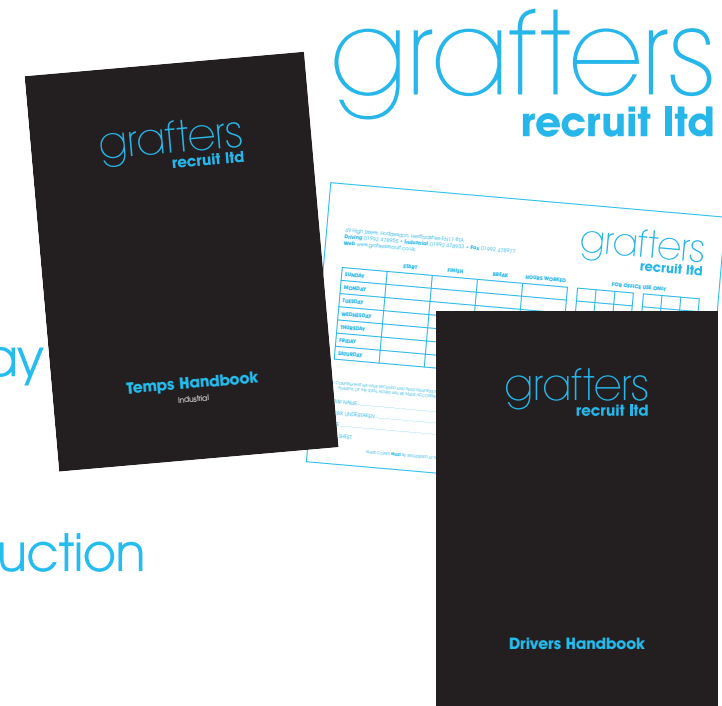
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- Advertise your vacancy to source interested candidates
- Interview all applicants to check suitability to the vacancy
- Check eligibility to work in the UK
- Obtain 2/5 year references (depending on vacancy)
- DVLA licence check (Driving vacancies only)
- Ensure all applicants have manual handling training
- Criminal record check (if required)
- Supply all agency staff with Safety boots, Hi-Vis vest and full Grafters uniform
- 10 week temp to perm agreement
- Provide all temporary workers with a 'Temps Handbook' detailing worker advice, rules and regulations.



delivery mechanism contract fulfilment

- Proven supply of over 150 drivers per day
- Proven supply of over 100 industrial temps per day
- Service 24hrs, 7 days a week, 365 days a year
- Full client advertising management
- All drivers fully vetted and drug tested prior to induction
- Fulfilment guarantee
- Client specific management
- Branch training rooms covering EU driving regulations, DSA theory preparation test, Geographical test and Health and Safety.
- Availability lists to clients
- Spare pool of available temps retained at no cost through our network of clients
- Staff holidays booked two weeks in advance
- Remote Time and attendance on volume supply
- Driver CPC training already in operation via a local Driver CPC qualified trainer
- Robust tacho graph return systems
- Experienced Managing large volume contracts and second tier suppliers



grafters client coverage



- Peterborough Branch
100 Park Road, Peterborough
Cambridgeshire PE1 2TJ
- Hoddesdon Branch (Head Office)
49 High Street, Hoddesdon
Hertfordshire EN11 8TA

Associate Business loactions in

- | | | |
|------------|-----------------|--------------|
| • Bristol | • Hemel | • Nottingham |
| • Witham | • Illford | • Park Royal |
| • Enfield | • Milton Keynes | • Staines |
| • Woolwich | • Waltham Cross | • Tottenham |

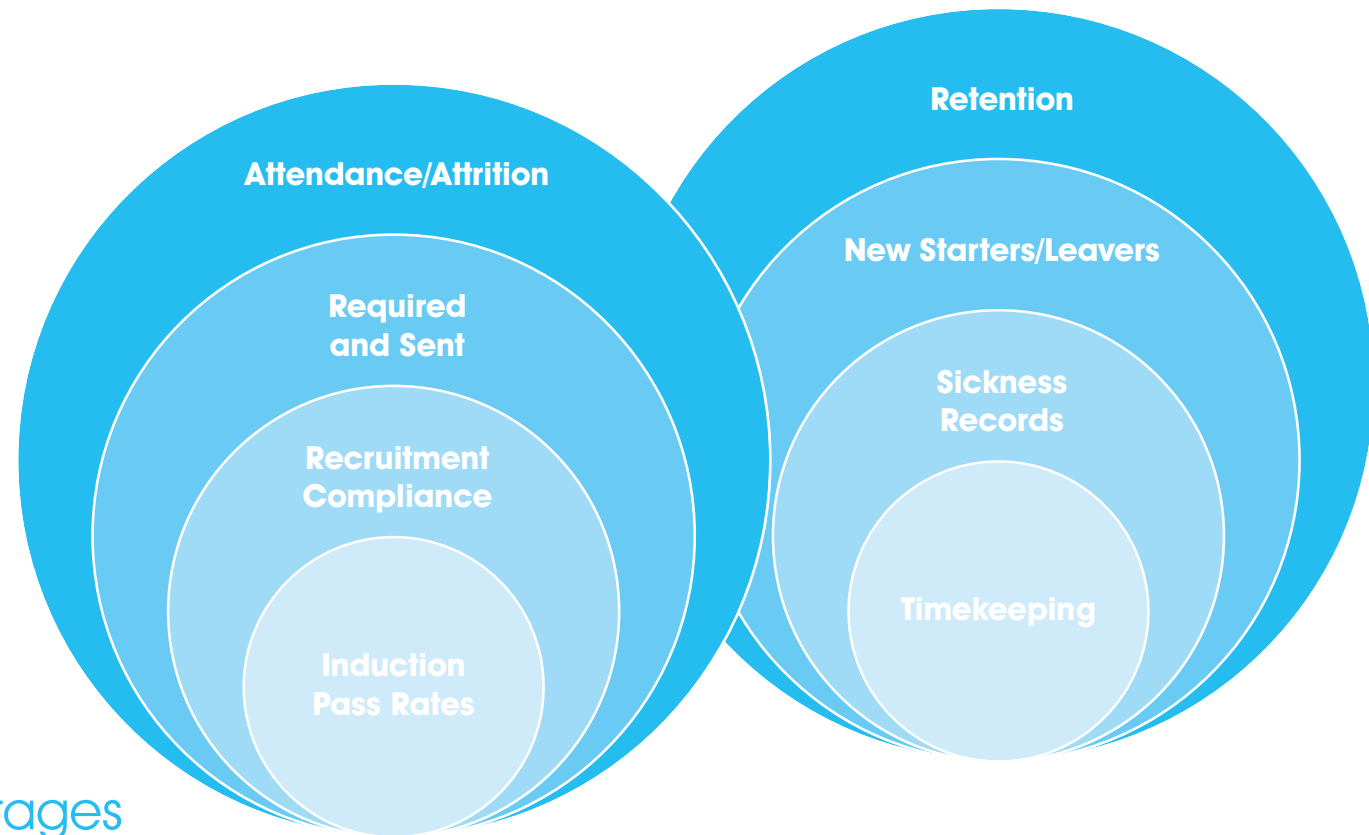


management information

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This is provided in line with our clients specific requirements and may include:

- Attendance
- Timekeeping
- Orders Filled
- Orders Lost
- Orders Replaced
- Retention
- Training
- FleetBoard
- Infringement Percentages





the summary

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- Account management with over 40 years combined transport experience
- Driving and industrial recruitment specialists
- Contingency Planning - daily labour pool retained at no cost with over 250 Drivers
- Fully accredited and insured to contract requirements
- Established, compliant second tier providers
- Remote time and attendance systems
- Reduced administration and time management
- Direct line
- Proven delivery mechanism
- Staff Training for all of our Temporary Workers

we specialise in the following vacancies

- HGV Class 1 Drivers
- HGV Class 2 Drivers
- 7.5tonne drivers
- Multi-drop drivers
- Transport office staff
- Forklift drivers
- Warehouse (Picking and Packing) staff
- Office staff
- Catering/Cleaning staff
- Engineering staff

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All of our numbers are 24 hour numbers
This means you can contact us
24 Hours a Day - 7 Days a Week - 365 Days a Year

Hoddesdon Branch

49 High Street, Hoddesdon
Hertfordshire EN11 8TA
Driving: 01992 478955
Industrial: 01992 478933
Fax: 01992 478977

Peterborough Branch

100 Park Road, Peterborough
Cambridgeshire PE1 2TJ

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Tel: 01733 890980
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